

FIRST at McMaster Safety Protocols

Please refer to this document below in case of an emergency during the competition.

On-Campus Emergencies

Campus Security & Emergency Response

Fire, First Aid, Crimes in Progress

University Lines: Ext. 88

Personal Safety

External Lines: 905-522-4135

Bomb Threats

Alarm Systems

Vehicle Accidents

Maintenance Emergencies (off hours)

Maintenance Emergencies (Regular Hours – Facility Services)

Ext. 24740

Medical Emergency

1. For On-Campus Emergencies, call McMaster Security Services
 - o Dial **Ext. 88** from any campus phone
 - o Dial **905-522-4135** from non-campus phones
 - o **Red Assistance Phones** located throughout campus provide a direct link to McMaster Security Services
 - o Use the **MUSST App** to directly contact McMaster Security Services
2. Advise the dispatcher of the nature of the injury or illness, as well as your location (building, street address, and/or floor and room number)
3. Do not move the injured person unless there is a high risk of further injury or death
4. Keep calm and do not leave the injured person unattended
5. Alert the pit admin of the situation.
6. Provide first aid only if qualified, otherwise wait for a first response team to arrive (McMaster Security Services and Emergency First Response Team (EFRT) will be dispatched to the situation to provide emergency assistance for Main Campus emergencies)

Missing Persons or Other Emergencies

Please find the Pit Admins and alert them of the situation, they will assess the situation and perform all necessary actions.

Safety Glasses

Safety glasses are required in the pit area. Visitors can sign out safety glasses from the booth located at the entrance to the pits.

Lockdown

If there is a violent incident, or if notified of a lockdown and exiting the building safely is not possible, the following actions are recommended:

1. Go to the nearest room or office
2. Close and lock the door if possible, and barricade with any available furniture
3. Cover any windows on the door and turn off the lights
4. Keep quiet and act as if no one is in the room
5. Do NOT answer the door
6. Notify McMaster Security Services by dialing **Ext. 88** from campus phones, **905-522-4135** from external lines, or use the **MUSST App**.
7. Give the McMaster Security Services dispatcher the following information:
 - o Your name
 - o Your location (be as specific as possible)
 - o Number of suspects (if known)
 - o Identification or description of suspect
8. Record the names of all persons present in the room
9. Wait for police or security to assist you out of the building and/or provide further instructions

Fire Alarm

1. Immediately leave the building by the designated exit. If the primary exit is dangerous, use the nearest safe alternate exit.
2. Proceed to an assembly area at least 100 ft. (300 meters) away from the exit
3. Keep entranceways, access ways, and roadways clear
4. Await additional instructions from McMaster Security

Emergency Exits

Below are maps of the two buildings being used for the competition, highlighted on them are all available exits. There are also maps posted on the walls in the building.



